



MANOHAR PARRIKAR INSTITUTE FOR  
DEFENCE STUDIES AND ANALYSES  
मनोहर पर्रिकर रक्षा अध्द्ययन एवं विश्लेषण संस्थान

No.1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi – 110 010

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MP-IDSA/EM/FORWARD AUCTION/2024-25

Date: Sep 2024

**DISPOSAL OF SERVICEABLE/UNSERVICEABLE & OBSOLETE FURNITURE, AIR  
CONDITIONERS AND OTHER MISC. ITEMS AS SCRAP**

Bids are invited online through GeM Portal for auction of “Disposal of Serviceable/unserviceable & obsolete furniture, Air Conditioners and other Misc. Items as scrap” from the authorized and eligible bidders on “as is where is & what is basis” at MP-IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010 as per details given in formats. The bids will be received only through GeM portal (**Forward Auction**) only and shall be opened as per provisions of GeM.

The items shall be sold to the bidder who will quote the consolidated highest rates. The bids are invited for the whole lot (i.e. all the items contained in the list of items as detailed at Annexure-A) as a whole and no bid would be accepted for any part of the same.

Detailed Tender Documents are available online from the date of tender publication at [www.idsa.in](http://www.idsa.in). The bidders should upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their **bids on the GeM**, latest by **24 Sep 2024** by 1700 hrs.

MP-IDSA reserves the right to accept or reject any or all quotations including the highest bidder without assigning any reason at its sole discretion and the decision of the MP-IDSA will be final and binding to all concerned.

**Note: Contractor may inspect the Campus & assess its requirement before bidding.**

Col. Rajeev Agarwal (Retd.)  
Assistant Director (Admin.)



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**DISPOSAL OF SERVICEABLE/UNSERVICEABLE & OBSOLETE FURNITURE, AIR  
CONDITIONERS AND OTHER MISC. ITEMS AS SCRAP**  
**MEMORANDUM OF WORK IN BRIEF**

1	<b>Name of work</b>	Disposal of Serviceable/ unserviceable & obsolete furniture, Air Conditioners and other Misc. Items as scrap
2.	Cost of Document	Free of Cost
3	Lot Value ( Reserve Price)	<b>Rs.5,98,022/-</b>
4	Earnest Money	<b>Rs.30,000/-</b>
5.	Validity period	90 days
6	Publish Date & Time	10.09.2024 by 1100 hrs
7	Submission Start Date & Time	10.09.2024 by 1130 hrs
8	Inspection of Items	10.09.2024 on all working day between 1130 hrs to 1700 hrs till submission end date.
9	Bid Submission End Date	24.09.2024 by 1700 hrs.
10	Auction opening Date	25.09.2024 by 0900 hrs
11	Online Auction Start Date	<b>25.09.2024 by 0930 hrs.</b>
12	Online Auction End Date	<b>25.09.2024 by 1530 hrs.</b>
13	EMD Submission Start Date	12.09.2024 by 1100 hrs
14	EMD Submission End Date	24.09.2024 by 1430 hrs
15	Mode of Sending	EMD to be deposited manually & other supporting documents to be uploaded on GeM.

**Col. Rajeev Agarwal (Retd.)  
Assistant Director (Admin.)**

**Signature of bidder**

**Name :**

**Company seal**

**Date**

**DISPOSAL OF SERVICEABLE/ UNSERVICEABLE & OBSOLETE FURNITURE, AIR  
CONDITIONERS AND OTHER MISC. ITEMS AS SCRAP**

**(A) Scope of Work :**

Disposal of Serviceable/unserviceable & obsolete furniture, Air Conditioners and other Misc. Items as scrap. These items have been discarded and are no longer usable by this office. Detailed list of items proposed to be disposed is placed at **Annexure-A**

**(B) Earnest Money Deposit:**

The bidders should deposit **Rs. 30000/- (Rupees thirty Thousand only) as EMD** in the form of an Account payee demand draft (DD)/RTGS from a scheduled bank in favour of "MP-IDSA" payable at New Delhi" in a separate envelope to be submitted in the office before the cut-off date of submission of online bid through GeM.

The payment methodology for making payment for the highest acceptable bidder (H1) would be same as above. EMD of the unsuccessful bidder shall be returned without interest at the earliest on finalization of the auction. The EMD should remain valid for a period of 45 days from bid opening date.

**(C) Eligibility Criteria :**

1. The bidder should possess a registration as a firm under Proprietorship / Partnership or a firm, with any Government Authority. (Certificate issued by Shops and Establishment registration or Service Tax (GST) Registration or any other issuing Authority).
2. **The bidder must be registered with GST Department for subject services.** Copies of such certification-mentioning registration number etc. shall be furnished along with bid.
3. Bidder must upload a scanned copy of the following in the name of the bidding firm
  - a) PAN Card
  - b) Good and Service Tax Registration
  - c) Proof of payment of EMD
4. Site visit is mandatory. The bid shall be rejected, if site visit did not conducted by the bidder.

**(D) Terms and Conditions:**

1. Bids will be accepted on GeM portal only
2. Bidders should be Registered on the GeM portal to participate in the auction process
3. The materials offered for disposal is on **“As is where is & what is basis”**
4. Participation and bidding in the tender shall be treated as conclusive evidence of the fact that the bidder has inspected the items and documents pertaining to it and is satisfied in all respects regarding quantity, quality, and condition of the items.
5. The bidder may inspect the materials on any working day between 11:00 AM to 05:00 PM between 10.09.2024 to 24.09.2024, except Saturday and Sunday by prior appointment to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted. In view of the 'as- is - where is & what is basis' condition bidders are advised to quote rates only after inspection of the items at the site.

**( E) Evaluation criteria:** The successful bidder will be the one who offers the highest total price for the entire lot of items as detailed in **Annexure-C** and also submit price breakup of each items.

**( F).Other Conditions:**

1. No part lifting of the items shall be allowed.
2. Conditional bids shall not be entertained.
3. The items are to be lifted up on the specific days/hours which will be intimated to the successful bidder by the Institute on making of full payment in the form of an account payee demand draft/RTGS.
4. No claim for damage done by the way of theft, fire or any other unforeseen calamity will be entertained after realizing full payment against the unserviceable items.
5. Ground rent charge @ 1% of quoted amount per day will be charged if buyer fails to remove the lot within given time frame ( 7 days after award of work) as specified in the office order. However, in case extra time is required, it shall be under the discretion of competent Authority.
6. The lifting of items must be done during the hours/days intimated by institute to the successful bidder after taking necessary approval of the Competent Authorities.

7.The lifting of the items shall be done without damaging the premises roads drains etc. The buyer shall compensate the damages, loss etc, in the event of any occurrence otherwise. The buyer shall take the responsibility to set right any damages caused during lifting of the materials, to the satisfaction of the concerned authority.

8.No selection or sorting whatsoever of the goods will be allowed. The entire lot should be cleared by getting proper gate pass from institute.

9.All labour, tools and equipment for loading the items from site to buyer's trucks with all leads, lifts, etc. shall be at the cost of the buyer.

10. The buyer is subject to the security rule of seller in force while in the seller's premises. The purchaser/s, their workmen agents or representatives shall not commit any nuisance, theft or indulge in any antisocial activities in the seller's premises and the purchaser shall be liable for the good conduct, safety & discipline of his workmen. In case of any such activity, delivery will be suspended and strict action as per law will be taken including forfeiture of security deposit.

11.The institute will not at any time be responsible for any injuries caused due to accident within its premises either to the buyer or his representative/labour etc. and the buyer will make proper arrangements for any claim arising out of the employment under any statute. It is the responsibility of the buyer to provide necessary safety appliances (like hand gloves /safety shoes etc.,) to the laborers, who are engaged for loading the materials, if required

12. If any theft/fire/damage or any type of mishappening occurs within the period of award of lot and removing of materials from institute premises the loss will be borne by the bidder. The institute will not be responsible for loss, damage or deterioration of the material due to any cause, whatsoever within the said time.

13. Any un-cleared or un-noticed materials left over by the successful bidder within the premises cannot be claimed later.

14.If the awarded lot is not removed it will be treated as abandoned lot and appropriate action will be initiated against defaulter for such abandoned lot. Institute reserves the right to re-sell abandoned lot. The concerned bidder will not have any claim whatsoever about the abandoned lot.

15.No enquiry of bidder shall be entertained once the material is lifted by them.

16.The materials being disposed are to be treated in line with applicable rules/notification/guidelines etc. as may be prescribed by the government. The successful bidder shall be responsible to ensure this action.

17. Bidders not complying with the above conditions are liable to be rejected.

18. MP-IDSA reserves the right to accept or reject any or all the bids received without assigning any reason thereof.

19. MP-IDSA reserves the right to postpone/withdraw/cancel the tender without assigning any reasons whatsoever. No correspondence shall be entertained in this regard.

20. All disputes including court proceeding shall be settled within the Delhi jurisdiction only.

#### **(G ) Payment Schedule**

1. The acceptance letter/sale order would be issued to the successful bidder(s) notifying the amounts.

2. Successful bidder herein after referred to as purchasers, shall have to submit total sale value of the scrap within seven calendar days of the issue of the acceptance letter/sale order in the form of bank draft drawn in favour of MP-IDSA payable at New Delhi.

3. The EMD deposited by the successful bidder shall remain with the seller till lifting of total scrap items as per specific days/hours which will be intimated to the successful bidder by the Institute.

4. **No GST invoice will be issued by institute against sale and disposal.** GST or other taxes applicable shall be borne by the vendor.

5. Additional amount on total quoted scrap values as TCS (Tax collection at source) as per Income tax profit and gains from the business of trading in scrap rules shall be deposited by successful highest bidder.

**List of serviceable/unserviceable/Condemn item**

Slno	Name of Items	Total Qty ( Servicable /Unservicable/Condemn items
1	DG Set -125 KVA	1
2	AC (Window)	27
3	AC (Split)	6
4	Tower AC	2
5	Desert Cooler	2
6	Water cooler	2
7	Intercom Instrument	24
8	EPABX( Plan Phone)	7
9	Wall Mounted Fan	11
10	Heat Convector	85
11	Road Signage Board (Iron)	91
12	Fire Extinguisher Cylinder (9 Ltrs water)	3
13	Table Lamp	22
14	Celling Fan	2
15	Pedestal Fan	8
16	Euroclean Vaccum	1
17	Portable toilet FRP	1
18	LG LCD TV 26"	4
19	Vertical Blinds	78.33 Sqm
20	Multistage Centrifugal Pump	3
21	Washing Machine LG 7 KG	1
22	Geyser 25 Ltrs	2
23	Plastic Water Tank 500 ltrs	3
24	Biometric Machine	1
25	BP Apparatus	1
26	Insect Killer	1
27	Mattress 4" ( 6x7)	30
28	Wooden single bed	64
29	Wooden double Bed	6
30	Bed side Table	24
31	Study table wooden	17
32	Study Chair wooden	14
33	Dressing Table wooden	30
34	Dressing stool wooden	30
35	TV Trolley	18

		487 Sqft
		118 Sqft
		88 Sqft
		14
		44
		2
		1
		60.12 Sqft
		46 Sqm
36	Carpet/Rugs/Runner	
37	Telephone table	4
38	Safe Locker	8
39	Luggage table	8
40	Plastic Table	6
41	Plastic Chairs	24
42	Revolving Chair (CRTC)	100
43	Revolving Chair (RCC)	36
44	<b>Kent RO System</b>	<b>8</b>
45	Sanitary Fittings	10 Pcs
46	Misc. replaced items	01 lots
47	AC Oil	150 Ltrs
48	Engine Oil	150 Ltrs
49	Bed Sheets ( Single /Double)	30 Nos
50	Pillow	20 Nos
51	Towel (Bath / Hand)	30 Nos
52	Packing Materials	20 Kgs ( Approx.)
53	Old Books and paper	50 Kgs (Approx.)
54	SS Sink	4 Nos
55	Door Closer	6 Nos
56	Cloth stand Aluminium	12 Nos
57	TV Stand	3
58	Steel Dustbin	4
59	Bamboo Chick	16
60	Hot Plate	7
61	Round Desk	1
62	Coir Foot Mat	15
63	Sofa Cushions	14
64	Trophy Panels frame	2
65	Office table	2
66	Conference Desk	3
67	Split AC with Out Door Unit	1
68	Out door Unit of AC	1
69	Iron Stand	1



70	Podium Desk	2
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**Annexure - B**

**Form of Quotation**

To,

**MP-IDSA  
No 1, Development Enclave  
Rao Tularam Marg, New Delhi-110010.**

Sir,

**Name of work:** Disposal of Serviceable/ unserviceable & obsolete furniture, Air Conditioners and other Misc. Items as Scrap

1. Having visited the site condition and examined the conditions of contract, specifications and schedule of quantities for the above named work, we offer to undertake and complete the whole of subject work in conformity with the said conditions of the contract and schedule of quantities of this quotation.
2. We undertake to complete the whole of the work comprised in the contract within the time limit.
3. We have independently considered the amount of liquidated damages shown in the appendix hereto and agree that it represents fair estimates of loss likely to be suffered by you in the event of the works not being completed properly.
4. Unless and until a formal agreement is prepared and executed, this quotation together with your written acceptance thereof shall constitute a binding contract between us.
5. We understand that if our quotation is accepted, we are to be jointly and severally responsible for the due performance of the contract.

Dated ..... Day of .....

Signature.....In the capacity of .....  
Duly authorized to sign for and on behalf of.....  
Name and address of the tenderer.  
(IN BLOCK CAPITALS)

**Financial Bid**

Tender No. \_\_\_\_\_

Name & Address of the Bidder:

Telephone Number:

Details of EMD:

Name of the Bank: \_\_\_\_\_

DD/Pay Order No. \_\_\_\_\_ Date & Amount in Rs. \_\_\_\_\_

1. I/We declared that I / my representative have inspected the Scrap items as per the list attached (Annexure –A) with tender and am/are interested to purchase the same on “As is where is & what is basis”.

Total Amount Rs.(In Figure) .....

Total amount (Rs) in word

.....  
.....

2. I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the MP-IDSA.

(Signature of the Bidder