



INSTITUTE FOR DEFENCE STUDIES AND ANALYSES

No 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi – 110 010.

Ph. No., 26145352

Email: estatecell.idsa@yahoo.com

F.No. IDSA/EM/Building maintenance /Vol-1.

Date: 12.07.2019

E-Tender Notice for “Repair of Washed Stone Grit Plaster”.

(IN SINGLE BID SYSTEM)

Online bids are invited under SINGLE bid system from experienced contractors / agencies for **Repair of washed stone grit Plaster** at IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010 as per details given in formats. **The bids should remain valid up to 90 days from the last date of submission of bids.**

Detailed Tender Documents are available on line from the date of tender publication at **<https://www.mstcecommerce.com>, www.idsa.in and <https://www.eprocure.gov.in>.** The interested bidders are advised to register themselves with e-procurement Portal at - <https://www.mstcecommerce.com> to participate in the e-Tender. The bidders should download and then upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their bids on the <https://www.mstcecommerce.com>, latest by 6th August 2019 by 1500 hrs. Hard copies of the relevant documents also to be submitted along with (1) Demand Draft for Rs. **5000/- (Rupees Five thousand only)** in favour of “**IDSA**” payable at **New Delhi** as Earnest Money Deposit and (2) all documents signed and stamped, which shall be submitted in sealed cover addressed to the **Estate Manager, Institute for Defence Studies and Analyses**, may be sent at the Institute’s address mentioned above either by Speed Post / By hand delivery at Tender Box kept at the reception office, should reach on or before **1500 hrs, 06th August 2019** duly mentioning on top right hand

corner of the sealed envelope “ **Repair of washed stone grit stone, EMD/ and other supporting documents** ”.

Tenders needs to be submitted on the prescribed forms, as enclosed, duly signed, stamped and dated on each page of tender and Annexures as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The financial bid shall only be accepted through online mode only in presence of the bidders or their authorized representative, not more than one person, may be present at the time of opening of the bids, if they desire so.

IDSA reserves the right to accept or reject any or all quotations including the lowest bidder without assigning any reason at its sole discretion and the decision of the IDSA will be final and binding to all concerned.

Critical Dates of Tender:

(i) Publish Date & Time	15/07/2019, 10:00 hrs
(ii) Document Download Start Date & Time	15/07/2019, 10:30 hrs
(iii) Bid Submission Start Date & Time	15/07/2019, 11:00 hrs
(iv) Bid Submission End Date & Time	06/08/2019, 15:00 hrs
(v) Offline submission ,EMD, and other supporting documents	06/08/2019, 15:00 hrs
(vi) Bid Opening Date & Time	07/08/2019, 11:00 hrs
(vii) Cost of Tender	Free of cost

Note : Contractor shall inspect the Campus & assess its requirement before bidding the tender. Bidders are also advised to go through e-tendering process which is attached as Annexure I.

Corrigendum / addendum / modification to this tender, if any, will be notified through <https://www.mstcecommerce.com> ,www.idsa.in and <https://eprocure.gov.in> only.

Hemant Kumar

Estate manager

Process of E-tender:

Registration: The process involves bidder's registration with MSTC e-procurement portal free of cost. Only after registration, the bidder(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as commercial Bid will be done over the internet. The Bidder should possess Class II or Class III signing type digital certificate. Bidders shall make their own arrangement for bidding from a P.C. connected with Internet. MSTC or IDSA is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). At <https://www.mstcecommerce.com>

1). Bidders are required to register themselves online with <https://www.mstcecommerce.com>

2). Bidders will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact MSTC, (before the scheduled time of the e-tender).

MSTC Help Desk: 033-22901004,011-23212357, 011-23215163, 011-23217850.

The technical Bid and the Price Bid shall have to be submitted online at <https://www.mstcecommerce.com> tenders will be opened electronically on specified date and time as given in the Tender. All entries in the tender should be entered in online Technical & Financial bid Formats without any ambiguity. Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender by IDSA. Hence, the bidders are required to ensure that their official email I.D. provided is valid and updated at the time of registration of bidder with MSTC (i.e. Agency). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

E-tender cannot be accessed after the due date and time mentioned in NIT.

Bidding in e-tender:-

a) The process involves Electronic Bidding for submission of Technical and Commercial Bid.

b) The bidder(s) can submit their Technical Bid and Financial Bid through internet in MSTC website <https://www.mstcecommerce.com>

c) System Requirement:

i) Windows 7 Operating System and above

ii) Internet Explorer (IE-7) and above Internet browser.

iii) Signing type digital signature

iv) Java Runtime Environment 8 update 191 (windows X86 offline) and above software to be downloaded and installed in the system.

To enable ALL active X controls and disables "use pop up blocker" under Tools Internet Options → custom level

Institute for Defence Studies and Analyses
No. 1 Development Enclave, New Delhi-110010

No. IDSA/A/388//08
Dated: 12th July, 2019

To,

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Subject: Repair of Existing Washed stone grit plaster on exterior walls .

Dear Sir(s),

Quotations are invited for the work as per scope/specifications of works given in Appendix-‘A’ enclosed. Conditions of the order shall be as follows: -

1. Time Schedule

The work shall be completed within 60 days from the date of placing of order. A sum of Rs 500 per day will be charged for delay in completion of work. Estate Manager IDSA’s decision in this regard shall be final and binding.

2. Execution of Work

The materials used and /or incorporated into the work shall be best available and strictly conforming to specifications, as mentioned in Appendix A and DSR 2016. The job work shall be executed in best workman like manner according to standard engineering practices to the entire satisfaction of the Estate Manager .

3. Unit Price

Unit rates quoted for the work shall be deemed to include for all material , labour, tools & plants and accessories, as required for proper execution of work complete in all respects. Any missing minor details which are not spelt out in the description of items but are required for proper completion of job work, shall be deemed to have been taken into account in the quoted rates. The rates shall also include for all taxes (except GST) , octroi, excise duty, transportation etc. including price escalations, contractor’s overheads and profits. Nothing extra shall be admissible on any such account.

4. Approval of Material and Workmanship

All the material and workmanship shall be subject to the Estate Manager's, approval. The materials which stand rejected shall be removed from the site forthwith and replaced with approved materials at no extra cost. The site of work shall be cleared of all debris and un-used materials.

5. Delivery of Materials/Items and Completion

Pre-delivery inspection of the finished product will be carried out by the representative of IDSA. On completion, items/materials supplied shall be delivered to the Unit/User as indicated in Appendix 'A'. These shall be accompanied with delivery challans, indicating description of items/materials, their sizes and quantity. Delivery challans shall be got signed by the user's/Unit's representatives in token of having received the item/material and submitted to Estate Manager along with claims for payments/bills by the suppliers/agencies. The work shall be completed to the entire satisfaction of the Estate Manager and shall be considered as complete only when certified as such by the Estate Manager. On completion of the work, the contractor shall inform the Estate Manager in writing with the date of physical completion of work for final approval and issues of completion certificate.

6. Defect Liability

The work completed shall have defect liability period of 12 months from the certified date of completion. The contractor shall rectify, re-do and/or replace all the components/item of works wherein defects have developed during this period under the direction of the Estate Manager at no extra cost.

7. Submission of quotation

Appendix 'A' to the quotation duly quoted and signed on all pages along with this letter in token of the acceptance of terms and conditions mentioned herein-before, should be uploaded on mstc website in sealed covers duly marked , so as to reach on or before 1500 hrs on 6th August 2019 at 1500 Hrs . No late quotation shall be entertained. EMD and Eligibility Criteria shall be submitted in sealed envelop .

8. Earnest Money : Bidders are required to deposit Rs 5000/- (Rupees Five thousand only) in form of Demand draft . The demand draft shall be in favour of IDSA, Payable at New Delhi. No Interest will be paid on Earnest money .

9. Security Deposit : _The Bidder shall deposit 10% of quoted amount as

performance security in form of bank Guarantee . The performance security will be released after Completion of defect liability period (12 months from the date of completion) . The Earnest Money deposit of successful bidder may be adjusted while depositing the security Deposit .

10 Payment :-

- (a) Payment shall be made on satisfactory completion of work.
- (b) Payment shall be made on actual measurement basis . Quantity may vary

11. Upon acceptance of bid , no subletting/transfer would be allowed by the Contractor .

12. Eligibility Criteria : The bidder should have qualify following criteria :-

- (a) Firm must have at least 3 years' experience in civil Engineering works like brick work, plastering ,flooring , Roofing, RCC etc .
- (b) Firm must have registered with any Government /semi Government/Autonomous bodies or should have performed similar nature of job in these organization .
- (c) Average Annual turnover of last three financial years should not less than 5 lakhs.
- (d) Must possess valid GST number .
- (e) Firm must have valid PAN number.
- (f) Firm must be a current account holder in any Nationalized bank /approved bank from RBI.

Firm who satisfy above criteria only need to apply.

Additional Conditions

- (a) All the T& P is to be arranged by Contractor and nothing extra shall be paid on this account .
- (b) All the labour bye laws & regulations are to be followed by the contractor .The contractor shall make his own arrangement electric connections to equipment like drill machine etc.
- (c) The Contractor shall be bound to follow the restrictions on the movement of labour , material imposed by IDSA or any other authority connected with site due to security or any other reason(s) . No Claim shall be entertained on this account .
- (d) The Contractor shall take all precautions to avoid accidents by exhibiting necessary cautions boards, lights flags etc . He shall be responsible for all the damages , accidents , caused due to negligence.
- (e) The building rubbish shall not be thrown to the ground from upper floors and shall be carried out through stair case to the ground and collected daily at the authorized collection point of IDSA by rickshaw or wheel cart . Thereafter it should be disposed off within 10 days before the completion of work failing which the same shall be removed and disposed off by the IDSA at the risk and cost of the contractor and amount incurred shall be recovered from the bill
- (f) The contractor shall personally responsible for violation of any guidelines and shall have to pay the fine /penalty imposed by appropriate authority . No claim on this account shall be entertained .The rate quoted by the contractor shall be include with all lead lift and height and nothing extra shall be paid .
- (g) TDS and WCT will be deducted as per applicable rules .
- (h) The contractor shall be fully responsible for safe custody of the material even if the material are under double lock system.
- (i) Standard force-majeure conditions would be apply.
- (j) Contractors are advised to Visit the site before quoting . After opening the bids no excuse will be entertained with regards to site conditions , height , arrangement of scaffolding, security restrictions etc.

Director General, IDSA reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons thereto.

Please acknowledge.

Yours sincerely,

(Hemant Kumar)
Estate Manager

Price Bid

(This page will only be accepted through online mode only)

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Appendix 'A'

S. No	Description	Qty	Rate (Rs)	Amount(Rs)
1	Washed stone grit plaster on exterior walls in two layers under layer 12mm cement plaster 1:4(1 cement 4 coarse sand). Furrowing the under layer with scratching tool , applying cement slurry on the under layer @2kg of cement per sq. metre top layer 15 mm cement plaster 1:1/2 :2(1 cement 1/2 coarse sand : 2 stone chipping 10 mm nominal size) , In panels with groove all around as per existing pattern , including scrubbing and washing the top layer with brushes and water to expose the stone chipping . Complete in all respect as per direction of Engineering Incharge. Rates include dismantling old grit washed stone plaster, forming grooves of uniform size matching with existing layer of washed stone grit plaster , disposal of Malba , use of white cement and scaffolding etc as required	120 Sq Metres. (as per details given in Appendix 'B')		

Rates should be excluding of GST

Amount in words :

1.If any discrepancy found in words and figure, higher of the two would be considered .

Signature & seal of the bidder .

...5--- **Appendix “B’**
(For reference)

Details of Location

(A)	Balcony of A-309 AT HEIGHT OF 7 METRES APPROX AREA 14 Sq. M.
(B)	Outside Lift No 2 (Residential) at a HEIGHT OF 7 METRES APPROX AREA 15 Sq. M.
(C)	Office Room 326 at a Height of 5 METRES 12 Sq. M
(D)	MUMTY OF LIFT NO 6 (INSTITUTIONAL) AT A HEIGHT OF 5 METRES 32 Sq M
(E)	Lift room of lift No 5 (institutional) at a HEIGHT OF 3 METRES APPROX AREA 12 Sq M
(G)	INSTITUTIONAL Building B WING FACING MAIN LAWN AT a HEIGHT OF 15 METRES AREA APPROX 15 Sq M
(M)	COURTYARD –Foyer AT 12 METRES AND AREA APPROX 20 Sq.M

