



MANOHAR PARRIKAR INSTITUTE FOR
DEFENCE STUDIES AND ANALYSES

मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

No.1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi – 110 010

Ph. No., 26717983 Ext:305/312

Email: estatecell.idsa@yahoo.com

IDSA/ABM/VOL-1/2022

Date: 10 Mar 2022

ONLINE E-TENDER FOR DRAIN LINE MODIFICATION AND MISC. CIVIL REPAIR WORK.

Online bids are invited under single bid system from experienced firm/ contractor for “**Drain line modification and misc. civil repair work.**” at MP-IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010 as per details given in formats.

Detailed Tender Documents are available on line from the date of tender publication at <https://www.mstcecommerce.com>, www.idsa.in and <https://www.eprocure.gov.in/epublish/app>. The interested bidders are advised to register themselves with e-procurement Portal at - <https://www.mstcecommerce.com> to participate in the e-Tender. The bidders should download and then upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their technical bids and financial bids on the <https://www.mstcecommerce.com>, latest by **2nd Apr 2022** by 1500 hrs. Hard copies of the relevant documents also to be submitted along with (1) Demand Draft for Rs. **7000/- (Rupees Seven thousand only)** in favour of “**IDSA**” payable at New Delhi as Earnest Money Deposit and (2) All documents signed and stamped, which shall be submitted in sealed cover addressed to the **Assistant Director, MP-Institute for Defence Studies and Analyses**, may be sent at the Institute’s address mentioned above either by Speed Post / By hand delivery at Tender Box kept at the reception office, should reach on or before **1500 hrs, 2nd Apr 2022** duly mentioning on top right hand corner of the sealed envelope “**EMD and any other supporting documents for “Drain line modification and misc. Civil repair work.”**”.

All the tenders are to be submitted on the prescribed forms, as enclosed, duly signed, stamped and dated on each page of tender and Annexures as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The bids shall only be opened online in presence of the bidders or their authorized representative, not more than one person, may be present at the time of opening of the

bids, if they desire. No manual bids will be accepted. All quotation should be submitted on the E-procurement portal.

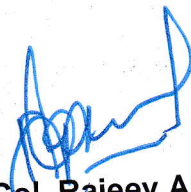
IDSA reserves the right to accept or reject any or all quotations including the lowest bidder without assigning any reason at its sole discretion and the decision of the IDSA will be final and binding to all concerned.

Critical Dates of Tender:

(i) Publish Date & Time	11/03/2022, 11:00 hrs
(ii) Document Download Start Date & Time	11/03/2022, 11:30 hrs
(iii) Bid Submission Start Date & Time	11/03/2022, 12:00 hrs
(iv) Bid Submission End Date & Time	02/04/2022, 15:00 hrs
(v) Offline submission, EMD, and other supporting documents	02/04/2022, 15:00 hrs
(vi) Bid Opening Date & Time	02/04/2022, 15:30 hrs
(vii) Cost of Tender	Free of cost

Note : Contractor may inspect the Campus & assess its requirement before bidding the tender. Bidders are also advised to go through e-tendering process; which is attached as Appendix I.

Corrigendum / addendum / modification to this tender, if any, will be notified through <https://www.mstcecommerce.com>, www.idsa.in and <https://eprocure.gov.in/epublish/app> only.


Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)



MANOHAR PARRIKAR INSTITUTE FOR
DEFENCE STUDIES AND ANALYSES

मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

TENDER FOR DRAIN LINE MODIFICATION AND MISC. CIVIL REPAIR WORK

BRIEF

1	Name of work	Drain line modification and misc. Civil repair work
2.	Cost of Document	Free of Cost
3	Earnest Money	Rs.7,000/-
4.	Validity period	30 days
7.	Publish Date & Time	11.03.2022 by 1100 hrs
8.	Submission Start Date & Time	11.03. 2022 by 1130 hrs
9.	Site visit	11.03.2022, on all working day between 1030 hrs to 1530 hrs till submission end date.
10.	Tender Submission End Date	02.04.2022 by 1500 hrs.
11.	Tender Opening Date	02.04.2022 by 1530 hrs.
12.	Mode of Sending	EMD and relevant documents of In sealed cover by Speed post/Hand Delivery in the tender box kept at reception.


Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)

Signature of bidder

Name :

Company seal

Date

Process of E-tender:

Registration: The process involves bidder's registration with MSTC e-procurement portal free of cost. Only after registration, the bidder(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Bidder should possess Class III signing type digital certificate. Bidders shall make their own arrangement for bidding from a P.C. connected with Internet. MSTC or IDSA is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). At <https://www.mstcecommerce.com>

- 1). Bidders are required to register themselves online with <https://www.mstcecommerce.com>
- 2). Bidders will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact MSTC, (before the scheduled time of the e-tender).

MSTC Help Desk: 01123212357, 01123215163, 01123217850,033-22901004.

The technical Bid and the Price Bid shall have to be submitted online at <https://www.mstcecommerce.com> tenders will be opened electronically on specified date and time as given in the Tender. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity. Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender by IDSA. Hence, the bidders are required to ensure that their official email I.D. provided is valid and updated at the time of registration of bidder with MSTC (i.e. Agency). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

E-tender cannot be accessed after the due date and time mentioned in NIT.

Bidding in e-tender:-

- a) The process involves Electronic Bidding for submission of Technical and Commercial Bid.
- b) The bidder(s) can submit their Technical Bid and Commercial Bid through internet in MSTC website <https://www.mstcecommerce.com>

c) System Requirement:

- i) Windows 7 Operating System and above
- ii) Internet Explorer (IE-7)and above Internet browser.
- iii) Signing type digital signature
- iv) Java Runtime Environment 8 update 191(windows X86 offline) and above software to be downloaded and installed in the system.
To enable ALL active X controls and disables "use pop up blocker" under Tools Internet Options→ custom level

SUBJECT: DRAIN LINE MODIFICATION AND MISC. CIVIL REPAIR WORK.

Online tender are invited for the work as mentioned above and scope of work and terms & Conditions of the order shall be as follows: -

1. **Time Schedule:** The work shall be completed within 30 days from the date of award. A sum of Rs 500 per day will be charged for delay in completion of work. Assistant Director, decision in this regard shall be final and binding.
2. **Execution of Work:** The work shall be executed in best workman like manner, to the entire satisfaction of the Institute.
3. **Unit Price:** Unit rates quoted for the work shall be deemed to include for all material , labour, tools and accessories, as required for proper execution of work complete in all respects. Any missing minor details which are not spelt out in the description of items but are required for proper completion of work shall be deemed to have been taken into account in the quoted rates. The rates shall also include for transportation including price escalations, contractor's overheads and profits including GST if any. Nothing extra shall be admissible on any such account.
4. **Approval of Material and Workmanship:** The materials which stand rejected shall be removed from the site forthwith and replaced with approved materials at no extra cost.
5. **Defect Liability:** The work completed shall have defect liability period of 12 months from the certified date of completion. The contractor shall re-do the work, wherein defects have developed during this period under the direction of the Estate cell, at no extra cost.
6. **Delivery of Materials/Items and Completion:** Inspection of the finished work will be carried out by the representative of MP-IDSA. On completion, items/materials supplied shall be delivered to the Unit/Users as indicated at Appendix 'A'. These shall be accompanied with delivery challans, if required indicating description of items/materials, their sizes and quantity. Delivery challans shall be got signed by the user's/Unit's representative(s) in token of having received the item/material and submitted to Estate cell , along with claims for payments/bills by the suppliers/agencies. The work shall be completed to the entire satisfaction of the Institute. On completion of the work, the contractor shall inform the Estate cell in writing with the date of physical completion of work for final approval for issue of completion certificate.
7. No material will be issued by the department. All materials for the work as per scope of work if required will be procured/arranged by the contractor at his own cost.
8. **Submission of quotation:** Appendix 'A' to the quotation duly quoted and signed on all pages along with this letter in token of the acceptance of terms and conditions

mentioned herein-before, should be submitted in sealed covers duly marked tender for "Drain line modification and misc. Civil repair work" addressed to Assistant Director, MP-IDSA, so as to reach on or before 1500 hrs on **02nd Apr 2022**.

9. Upon acceptance of the quote, no subletting/transfer would be allowed by the Contractor.

10. **Earnest Money Deposit:** Bidders shall deposit Earnest Money Deposit (EMD) along with their bids. While submitting the bid, the vendor shall deposit Earnest Money of **Rs. 7000/-** by demand draft "**IDSA**" payable at **New Delhi**. No other mode of remittance shall be accepted. EMD is to remain valid for a period of 90 days beyond the final bid is accepted. EMD of the unsuccessful bidders will be returned to them at the earliest latest on or before the 30th day after the award of the work. The EMD of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be deposited by those Bidders who are registered MSME, etc. The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender. The bidders found without EMD are liable for outright rejection.

11. **Security Deposit :** On receipt of the Letter of intent (LOI), the successful bidder shall furnish 3 % of the contract value as security deposit in the form of Fixed Deposit Receipt from Nationalized Bank or Bank guarantee from Nationalised Bank. The Security deposit shall be valid for a period of fifteen days beyond the defect liability period.

12. **Payment Terms:** Payment will be made on actual measurement as per scope of work & payment will be released after satisfactory completion of work. All statutory deductions like TDS, GST as applicable rules shall be made from the due payment of the bidder.

13. **Scope of work –** The scope of work is placed at **Annexure I**. The work summary is given below:-

- (i) Preparation of "PAKKA NALI" from courtyard exit point to existing rain waterline.
- (ii) Making 3 Nos. hole in courtyard for rain water drain line.
- (iii) Extension of kitchen drainage system and connection to septic tank.
- (iv) Plastering and snowcem on temporary store for service providers.

Note:-

- (i) Any minor work like applying cement based putty observe during painting required to be completed without any extra cost.
- (ii) Lifting of debris by contractor without any extra cost.
- (iii) All fitting must be covered while performing work.
- (iv) Contractor needs to show the solution to representative of IDSA before starting the work.
- (v) Contractor is expected to train his labour to carry out the work in peaceful manner without any disturbance to residents.

- (vi) The contractor has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.
- (vii) The contractor shall be paid on the basis of the actual quantity of completed work as per the scope of work.

14. Eligibility:

- (i) Bidder should have satisfactorily completed at least **engineering work** in Central Autonomous Body/Central PSU/ Central Undertaking Body/ /Educational Institute). Works value shall not be less than 2 lakhs.
- (ii) Firm should produce completion certificate of such works from organization /Autonomous body.
- (iii) Firm must have 3 years' experience in working with Govt.department/Autonomous body.

15. Pre-qualification sheet:-

Sno	Parameter	Page No.	Document attached (Yes/NO)
(a)	Work order		
(b)	Completion certificate		
(c)	Current Account Details		
(d)	PAN & GST Number		

Additional Conditions

- (A) All the T& P is to be arranged by Contractor and nothing extra shall be paid on this account.
- (B) The contractor shall make his own arrangement for making electric connections to equipment like drill machine etc. If any.
- (C) The Contractor shall be bound to follow the restrictions on the movement of labour, at MP-IDSA campus due to security or any other reason(s). No Claim shall be entertained on this account.
- (D) The contractor shall personally responsible for violation of any guidelines and shall have to pay the fine /penalty imposed by appropriate authority. No claim on this account shall be entertained.
- (E) TDS & GST will be deducted as per applicable rules.
- (F) The contractor shall be fully responsible for safe custody of the material even if the materials are under double lock system.
- (G) Quantity can be increased or decreased depending upon the requirements.
- (H) Contractors are advised to visit the site and condition before quoting. After opening the bids no excuse will be entertained with regards to site conditions, security restrictions, etc.

Director General, MP-IDSA reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons thereto.

Please acknowledge.

Yours sincerely,


**Col. Rajeev Agarwal (Retd.)
Assistant Director (Admin)**

Form of Quotation

(Note: the appendix forms the part of the Quotation)

To,

**MP-IDSA
No 1, Development Enclave
Rao Tularam Marg, New Delhi-110010.**

Sir,

Name of work: Maintenance/Repair Work on drain line Near Kitchen, Courtyard and Store room near 'A' block.

1. Having visited the site condition and examined the conditions of contract, specifications and schedule of quantities for the above named work, we offer to undertake and complete the whole of subject work in conformity with the said conditions of the contract and schedule of quantities of this quotation.
2. We undertake to complete and deliver the whole of the work comprised in the contract within the time limit.
3. We have independently considered the amount of liquidated damages shown in the appendix hereto and agree that it represents fair estimates of loss likely to be suffered by you in the event of the works not being completed properly.
4. Unless and until a formal agreement is prepared and executed, this quotation together with your written acceptance thereof shall constitute a binding contract between us.
5. We understand that if our quotation is accepted, we are to be jointly and severally responsible for the due performance of the contract.

Dated Day of

Signature.....In the capacity of
Duly authorized to sign for and on behalf of.....
Name and address of the tenderer.
(IN BLOCK CAPITALS)

Appendix-A

Financial Bid –

MAINTENANCE/REPAIR WORK ON DRAIN LINE NEAR KITCHEN, COURTYARD AND STORE ROOM NEAR 'A' BLOCK.

To be filled properly, reasonably and upload on e-portal. The rates should be filled in prescribed format **including GST.**

Sn o	Description	Unit	Rate as per Unit in Rs.	Total Amount (Rs)
(i)	Dismantling of existing bricks work of drain water line.	130 Sqft		
(ii)	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed all kinds of soil. The debris shall be cleared out side cantt.area.	10 Cum		
(iii)	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in: Cement mortar 1:4 (1 cement : 4 coarse sand)	5 Cum		
(iv)	Cutting holes up to 152x152 mm in R.C.C. floors and roofs for passing drain pipe etc. and repairing the hole after insertion of drain pipe etc. with cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size), including finishing complete so as to make it leak proof	3 Nos		
(v)	CEMENT PLASTER (IN FINE SAND) 12 mm cement plaster of mix :	18 Sqm		
(vi)	Providing and fixing in position pre-cast R.C.C. manhole cover and frame of required shape and approved quality	40 Nos.		

	Rectangular shape 600x450 mm internal dimensions.			
(vii)	Providing of unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. 152.4 mm diameter from kitchen outlet to sewage pit 19 Mtr and 95 Mtr from Court Yard to rain water harvesting pit- 6 inches	114 Mtrs.		
(viii)	Labour cost for fixing on wall face / Ceilling face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. Including Elbow, P-trap, T, Sockets, MS stand for holding two pipes and other required fittings. 152.4 mm diameter from kitchen outlet to sewage pit	114 Mtrs.		
(ix)	Constructing brick masonry manhole in cement mortar 1:4 (1 cement : 4 coarse sand) with R.C.C. top slab with 1:1.5:3 mix (1 cement : 1.5 coarse sand (zone-III) : 3 graded stone aggregate 20 mm nominal size), foundation concrete 1:4:8 mix (1 cement : 4 coarse sand (zone-III) : 8 graded stone aggregate 40 mm nominal size), inside plastering 12 mm thick with cement mortar 1:3 (1 cement : 3 coarse sand) finished with floating coat of neat cement and making channels in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) finished with a floating coat of neat cement complete as per standard design : Inside size 90x80 cm and 45 cm deep including C.I. cover with frame (light duty) 455x610 mm internal dimensions, total weight of	5 Nos.		

	cover and frame to be not less than 38 kg (weight of cover 23 kg and weight of frame 15 kg)			
(x)	Dismantling of existing brick work of damage store room and stacking the same on specified place	280 Sqft		
(xi)	CEMENT PLASTER (IN FINE SAND)	40 Sqm		
(xii)	Finishing walls with water proofing cement paint of required shade New work (two or more coats applied @ 3.84 kg/10 Sqm)	40 Sqm		
(xiii)	Apply enamel paint on door and roof with required shade	10 Sqm		
Grand Total				

Total amount in words: _____

Signature of Bidder with stamp

Note: -

1. **The amount quoted should be including GST.** Conditional Tenders will be rejected.
2. No Wastage shall be considered for measurement. The contractor shall include cost of supply & transportation of materials, labour, tools, etc. to the site.
3. If any discrepancy found in quoting the financial bid in words and figures, the higher quoted amount will be considered.
4. GST & TDS will be deducted as per rules from the quoted amount and may be catered for while quoting the rates.
5. Lifting of debris are in the scope of contractor. Hence, contractors are advised to include this factor before quoting.